

Paycheck Claim

1) Please type or print claimant's information:

First Name	Middle Initial	Last Name
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Street Address

City	State	Zip
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2) Provide Evidence of your Entitlement to these funds:

- a) If an Estate is opened through the Probate Court system, please provide a copy of the court issued "Letters of Administration" along with this form. A check will be issued to the Estate named on the "Letters of Administration."
- b) If an Estate is not opened to distribute property for the deceased, you must complete an "Affidavit of No Administration" to be processed 45 days after the date of death.

3) Provide the address of where the decedent's final Form W-2 should be sent:

Street Address

City	State	Zip
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4) Certify your claim by signing and dating this form:

Signature of Claimant	Date	Phone
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5) Return all documentation to:

Office of the University Controller
1024 E 3rd Street, Room 104
Bloomington, IN 47405